

Consolidated text

1st of June 2023

Disposition No. 22/2023

Rector of Medical University of Gdańsk, 17th of April 2023

concerning the rates of tuition fees at the Medical University of Gdańsk for students commencing their studies in the academic year 2023/2024

Pursuant to Article 23 section 1 and section 2 point 2 and Article 79 section 1 and section 2 points 3-5 and Article 80 section 1 and section 2 of the Act of 20 July 2018. The Law on Higher Education and Science (i.e. Journal of Laws of 2022, item 574)

I hereby order as follows:

§ 1

I. Tuition fees for studies at the Medical University of Gdańsk in the academic year 2023/2024:

1. Non-stationary studies

a) uniform Master Degree studies

- Medicine 21.500,00 PLN – fee for semester
- Dental Medicine 23.500,00 PLN - fee for semester

2. Non-stationary studies

a) 1st cycle studies

- Dietetics 5.000,00 PLN - fee for semester

b) 2nd cycle studies

- Nursing 3.750,00 PLN - fee for semester
- Obstetrics 3.750,00 PLN - fee for semester

3. Uniform stationary Master Degree studies in the Polish language for foreigners

- Medicine 21.500,00 PLN - fee for semester
- Dental Medicine 23.500,00 PLN - fee for semester
- Pharmacy 9.000,00 PLN - fee for semester
- Medical Analytics 8.000,00 PLN - fee for semester
- Physiotherapy 4.500,00 PLN - fee for semester

4. 1st and 2nd cycle stationary studies in the Polish language for foreigners

- Tuition fee 4.500,00 PLN - fee for semester,
Except for Dental Technology – 1st cycle studies where the fee is:
- Tuition fee 5.000,00 PLN - fee for semester

5. Studies in the English language

Studies conducted in English (English Division): studies in the Faculty of Medicine - the field of medicine, studies in the Faculty of pharmacy - the field of Pharmacy, studies in the Faculty of Health Sciences - the field of nursing; orientation and organization courses; preparatory courses:

	Tuition fee Faculty of Medicine Years I-VI <i>Fee for a semester</i>	Tuition fee Faculty of Pharmacy Years I-VI <i>Fee for a semester</i>	Tuition fee Faculty of Health Sciences Years I-III <i>Fee for a semester</i>	Orientation and organisation course <i>One-time course fee</i>	Preparatory course Faculty of Medicine <i>Course fee</i>
Students from Poland	27.000 PLN	17.500 PLN	11.500 PLN	2.000 PLN	33.000 PLN
Foreign students	27.000 PLN	17.500 PLN	11.500 PLN	3.000 PLN 2.000 PLN – graduates of the MUG preparatory course	33.000 PLN

6. Additional tuition fees:

- a) repetition of courses while repeating a year of stationary and non-stationary studies - the amount of fees depends on the number of courses repeated and is calculated by multiplying the number of ECTS points allocated to a given subject in the study programme by the value of one ECTS point for a given field of study determined in accordance with the following sentence. The value of one ECTS point for a given field of study shall be calculated by dividing the annual tuition fee (for two semesters) for non-stationary studies in a given field of study applicable in the academic year of studies to be repeated by the total number of ECTS points for the entire year of studies specified in the study programme for the year of study that is to be repeated;
 - b) repetition of courses under conditional admission for the following year in stationary and non-stationary studies - the amount of fees shall depend on the number of courses to be repeated under conditional admission and shall be calculated according to the rules laid down in letter a) above, with the reservation that the value of one ECTS point for a given field of studies is calculated by dividing the amount of the annual tuition fee (for two semesters) for a non-stationary studies in a given field applicable in the academic year of repetition of a given subject/subjects under conditional admission for the following year of studies by the total number of ECTS points for the whole year of studies specified in the study programme for the year of studies which has been conditionally credited;
 - c) repetition of courses under conditional admission for the following year in English-language studies and stationary Polish-language studies for foreigners - the fees shall depend on the number of courses repeated under conditional admission and shall be calculated in accordance with the rules laid down in letter a) above, with the reservation that the value of one ECTS point for a given field of study is calculated by dividing the annual tuition fee (for two semesters) for, respectively, English-language studies or stationary Polish-language studies for foreigners in a given field of study applicable in the academic year of repetition of a given subject/subjects under conditional admission for the following year of studies by the total number of ECTS points for the whole year of studies specified in the study programme for the year of studies which has been conditionally credited;
- with the reservation that for the following stationary fields of studies there shall be a fixed annual tuition fee as the basis for establishing the amount of the fee for the repetition of courses within the framework of the repetition of a year of studies, conditional admission for the next year of studies, calculated in accordance with letters (a) and (b) above, in the amount of:

medical analytics – uniform master degree	16.000 PLN
clinical research	9.000 PLN
dietetics 2nd cycle	9.000 PLN
electroradiology 1st cycle	9.000 PLN
pharmacy – uniform master degree	18.000 PLN
physiotherapy – uniform master degree	9.000 PLN
nursing 1st cycle	9.000 PLN
obstetrics 1st cycle	9.000 PLN
pharmaceutical and cosmetic industry 2nd cycle	22.000 PLN
health psychology – uniform master degree	9.000 PLN
emergency medical service 1st cycle	9.000 PLN
dental technology	10.000 PLN
public health – management in the health care system 1st cycle	9.000 PLN
public health 2nd cycle	9.000 PLN
environmental health and H&S 2nd cycle	9.000 PLN
environmental health 1st cycle	9.000 PLN

In the case of repeating of a year of studies, the student is obliged to pay the fees for the courses that are assigned to the current programme of studies (applicable to all students of this cycle).

7. Fees for subjects taken in advance by non-stationary, English-language and stationary Polish-language studies for foreigners:

- a) for non-stationary studies - the amount of fees for a subject/subjects taken in advance depends on the number of subjects taken in advance and is calculated by multiplying the number of ECTS points allocated to the subject/subjects in the programme of studies by the value of one ECTS point for the given field of study as determined in accordance with the following sentence. The value of one ECTS point for a given field of studies shall be calculated by dividing the annual tuition fee (for two semesters) for non-stationary studies in a given field for the year of study in which the programme includes the subject(s) taken in advance in the academic year in which the subject(s) is taken in advance by the total number of ECTS points for the whole year of studies in which the programme includes the subject(s) taken in advance specified in the programme of studies for that year. The annual fee (for two semesters) for studies in a given field for a year of studies whose programme of studies includes a subject/subjects previously completed by the student in advance shall be reduced by the fee paid by the student for the completion of that subject/subjects in advance;
- b) for English-language studies - the amount of fees for the subject/subjects taken in advance depends on the number of subjects taken in advance and is calculated by multiplying the number of ECTS points allocated to the subject in the programme of studies by the value of one ECTS point for the given field determined in accordance with the following sentence. The value of one ECTS point for a given field of study shall be calculated by dividing the amount of the annual fee (for two semesters) for English-language studies in a given field for the year of study in which the programme includes subject(s) taken in advance by the total number of ECTS points for the whole year of studies in which the programme includes the subject(s) taken in advance specified in the programme for that year.

The annual fee (for two semesters) for studies in a given field for a year of study whose programme of studies includes a subject/subjects previously taken by the student in advance shall be reduced by the fee paid by the student for taking that subject/subjects in advance;

- c) for stationary Polish-language studies for foreigners - the amount of fees for the subject/subjects taken in advance depends on the number of subjects taken in advance and is calculated by multiplying the number of ECTS points allocated to a given subject in the programme of studies by the value of one ECTS point for a given field determined in accordance with the following sentence. The value of one ECTS point for a given field of studies is calculated by dividing the amount of the annual tuition fee (for two semesters) for stationary Polish-language studies for foreigners in a given field for the year of studies whose programme of studies includes the subject/subjects taken in advance applicable in the academic year in which the subject/subjects are taken in advance by the total value of the number of ECTS points for the entire year of studies whose programme of studies includes the subject/subjects taken in advance specified in the programme of studies for that year. The annual fee (for two semesters) for studies in a given field for a year of studies whose programme of studies includes a subject/subjects previously completed by the student in advance shall be reduced by the fee paid by the student for the completion of that subject/subjects in advance.

II. Other fees related to the education process:

Fees for the issuance of an index and student ID card and duplicates of these documents, the issuance of an official copy in a foreign language of a graduation diploma and a diploma supplement, other than those issued under Article 77, paragraph 2 of the Law of July 20, 2018. The Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended), issuance of a duplicate of a graduation diploma and diploma supplement, are regulated by § 36-37 of the Regulation of the Minister of Science and Higher Education of September 27, 2018 on studies (Journal of Laws of 2018, item 1861, as amended).

III. Deadlines for payment of tuition fees at the Medical University of Gdańsk:

Lectures conducted in:

POLISH

The fee for	Year of studies	Period	No later than
Studies – tuition fee	I	for I semester	3 business days following inclusion of the concerned on the list of admitted candidates
		for II semester	15th of February
	II - VI	for I semester	15th of October
		for II semester	15th of February
Repeating a year and subjects taken in advance	I – VI	for I semester	15th of October
		for II semester	15th of February
Repetition of subjects completed under conditional admission for the following year	I – VI	I (one-off fee)	15th of November

The fee for	Year of studies	Period	No later than
Tuition fee for medicine students applying for medicine studies credit	I – VI	for I semester	The first installment in the amount of PLN 4,500 is paid within 3 business days following inclusion of the concerned on the list of admitted candidates

			in case of failure to obtain a credit for medical studies - the second installment in the amount of PLN 17,000 is paid within 7 business days from receiving a credit refusal
		for II-XII semester	by November 15 and March 30 respectively, the student shall pay the difference between the tuition fee and the value of the credit granted

ENGLISH (English Division)

The fee for	Year of studies	Period	No later than
Induction course fee (<i>orientation week</i>)	I	I (one-off fee)	3 weeks from obtaining the candidate's status „accepted - waiting for payment”
Studies fee - tuition and preparatory course (Faculty of Medicine)	I – VI	for I semester	15th of October
		for II semester	15th of February
Repeating a year and subjects taken in advance	I – VI	for I semester	15th of October
		for II semester	15th of February
Repetition of courses taken under conditional admission for the next year	I – VI	I (one-off fee)	15th of November

§ 2

I. General rules for payment of tuition fees:

1. The student shall pay the tuition fees referred to in § 1 Section I in the amounts set above at one time or for each semester separately, on the dates specified in § 1 Section III, subject to the following:
 - a) In the case referred to in § 1 clause I, points 1-5 - for the winter semester by October 15 of each year, for the summer semester by February 15 of each year, provided that for first-year students studying in Polish, the tuition for the first semester of studies is paid into the candidate's individual account obtained in the recruitment process within 3 business days following the date when the candidate is included in list of admitted candidates; the confirmation of payment for the first semester of study is submitted by the student to the Recruitment Department;
 - b) If subjects taken in advance in advance take place in the winter semester - by October 15 of the given year, if these classes take place in the summer semester - by February 15 of the given year;
 - c) In the case referred to in § 1 clause I, point 6:
 - in connection with repeating a year: for the winter semester - by October 15 of the given year,
 - in connection with repeating a year: for the summer semester - by February 15 of the given year,
 - in connection with conditional admission for the next year of studies - by November 15 of the given year;
 - d) In the situation referred to in letter b) and c) above, if consent to repeating a year/conditional admission for the next year is granted after the above-mentioned deadlines, the payment deadline is 7 days from the date of delivery of the decision to the student regarding granting consent to repeat a year/conditional admission.

2. Tuition fees shall be paid to the student's individual bank account, subject to point 1 letter a above. The applicable individual student bank accounts are provided on the website edzieskanat.gumed.edu.pl.
3. In the title of the payment, the student shall indicate each time his/her name, the full name of the field of studies, the semester(s) for which the payment is made and the type of payment (e.g. repetition of a year, conditional admission to the next year, courses taken in advance).
4. A Students shall keep the proof of payment of tuition fees to MUG and, in the event of any issues, shall make the document available upon request to MUG in order to prove that payment has been made.
5. In the event that a student fails to pay any of the tuition fees in the due amount and by the agreed date in accordance with the rules set out in this Disposition, MUG shall charge the student statutory interests for late payment of the concerned fee. Interests on late payments are payable by the student on the basis of an interest note issued by MUG.
6. If a student fails to make any of the payments due to MUG in the amounts and by the deadlines specified in this Disposition, proceedings may be initiated to remove the student from the list of students.
7. The tuition fee shall be deemed paid on the date the MUG bank account is credited with it.
8. In well-grounded and documented cases, the fee for a semester may be divided into 2 instalments of 50% each. The decision to spread payments into instalments, hereinafter referred to as the "decision", shall be taken by the relevant Dean. In the case of payment by instalments, the student shall be obliged to make payments by the deadlines indicated in the Dean's decision on payment by instalments.

IA. The rules for exemption from education fees:

1. In well-grounded and documented cases, upon the opinion of the Commission for the assessment of students' applications appointed by the Rector, the Rector may exempt from the obligation to pay the whole or part of the fee for the provided educational services a student who achieves outstanding results in studies, a student who participated in international scholarship programmes, as well as a student in a difficult financial situation.
2. The Commission is appointed for the term of office of the University authorities and operates in accordance with regulations approved by the Rector.
3. A student shall submit an application for exemption from a part or the whole of the fee, indicating the period to which it applies, hereinafter referred to as "the exemption application", to the appropriate Dean's Office no later than 14 days before the beginning of a semester, and with regard to fees for repeating a year and courses taken in advance, the student shall submit the exemption application no later than 30 days after the beginning of the semester to which the application relates.
4. The application for exemption shall include documents confirming the reasons for applying for the fee exemption, in particular documents confirming a difficult financial situation, i.e. listed in the regulations for granting financial assistance to MUG students, required when applying for a welfare scholarship, documents confirming the course of studies and the student's average of grades from particular years of studies or documents confirming participation in international scholarship programmes.
5. The Dean's office verifies the completeness of the documents referred to in point 4. Should any deficiencies be found, it requests that they be completed.
6. The Dean's office shall forward the verified and complete exemption request to the Commission within 7 days.
7. The Commission shall forward a copy of the request for exemption and the accompanying documents to the University Students' Council Board for its opinion.

8. The University Students' Council Board is requested to give its opinion within 7 days from the date of receiving a copy of the request for exemption and the documents attached thereto and to forward it to the Commission within that time frame. Failure of the Board to deliver an opinion within the abovementioned time frame shall be deemed to be an approval of the request for exemption.
9. The request for exemption, together with the attached documents and the opinion referred to in points 1 and 8 above, if forwarded, shall be forwarded to the Rector, who shall take a decision within 14 days from the date of receiving these documents.
10. In the case of a decision granting an exemption from a part of the fee, the decision shall set a deadline for the payment of the remaining amount.

II. Conditions for reimbursement of fees:

1. Tuition fees paid for a given semester/year of studies are refundable in full on the basis of the student's written application only if the student resigns from the studies in writing no later than the first week of the academic year.
2. The tuition fees paid by a medicine student who has been granted a credit for medicine studies are refundable in full within a period of 14 days from the date of submitting by the student a valid agreement for a credit for medicine studies, covering the paid period of studies.
3. The tuition fees paid for a given semester/year of studies are refundable at the written request of the student in a proportionate amount in the following cases if, after the end of the first week of the academic year, the student:
 - a) is granted a leave of absence from courses in accordance with the rules laid down in the MUG Rules of Study; this does not apply to short-term leaves that do not cover a semester or a year of studies,
 - b) resigns from the studies during their course, if the student submits a written statement of resignation from the studies,
 - c) is removed from the list of students for reasons set forth in the MUG Rules of Study,
 - d) changes the form of studies from non-stationary at MUG to stationary.
4. The amount of the refundable fee is calculated in proportion to the number of weeks remaining in the semester/year, calculated from the next calendar week following the week in which:
 - a) the request/statement has been submitted in the cases referred to in point 3 letters a-b,
 - b) a decision has been made to remove a student from the list of students or a decision has been made to approve the change of the form of studies to stationary in the cases referred to in point 3, letters c-d.
5. For the calculation of the weekly fee rates, the duration of a semester is assumed to be 15 weeks, while that of a year is assumed to be 30 weeks.
6. Fee refund is made on the basis of a decision of the relevant dean, by a transfer to the student's bank account specified in the fee refund application.
7. If, during a semester, a student has been granted a long-term leave of absence (covering a semester or a year of studies), has resigned from studies, has been removed from the list of students and has failed to pay the tuition fee in accordance with this Disposition, MUG may pursue payment of the outstanding tuition fee in an amount calculated in proportion to the number of weeks of provided educational services counting up to the end of the week in which the above mentioned event took place according to the principle set out in points 4 and 5 above.
8. Entry fees paid for the orientation and organisation course are refundable upon written request by the candidate for studies:
 - a) in full in case of a resignation of the candidate from the studies submitted up to 30 days before the course commencement date or if the reason for not attending the course was beyond the control of the student (e.g. failure to obtain a visa);

- b) in the amount of 50% in case of resignation of the candidate from the studies submitted up to 14 days before the date of commencement of the course;
- c) in the amount of 30% in case of resignation from the studies submitted 14 days or less before the commencement of the course.

§ 3

The Disposition comes into force as of the date of its publication.

Rector

prof. dr hab. Marcin Gruchala